

# European Cooperation for Schools

## PROGRAMME

Training Modules	Contents
<b>Module 1</b>  <b>European Union Policies in the field of Education and training</b> <i>5 hours (e-learning based)</i>	<ul style="list-style-type: none"> <li>• European Policies in the field of education and training</li> <li>• Europe 2020</li> <li>• ET 2020</li> <li>• Information sources on the EU policies in the fields of education and training</li> </ul>
<b>Module 2</b>  <b>European Funding Programmes</b> <i>5 hours (e-learning based)</i> <i>5 hours (classroom based)</i>	<ul style="list-style-type: none"> <li>• European funding programmes in the field of education and training</li> <li>• Information sources on the relevant funding programmes</li> <li>• Finding and analyzing the information</li> <li>• Collection of relevant documents for the project planning</li> <li>• Checking eligibility criteria</li> <li>• <i>Practical simulations</i></li> </ul>
<b>Module 3</b>  <b>Quality Project Planning</b> <i>5 hours (e-learning based)</i> <i>5 hours (classroom based)</i>	<ul style="list-style-type: none"> <li>• The project planning process</li> <li>• Formulation of the project idea</li> <li>• Creation of the project summary</li> <li>• Quality issues related to project planning</li> <li>• <i>Practical simulations</i></li> </ul>
<b>Module 4</b>  <b>Partnership Development</b> <i>5 hours (e-learning based)</i> <i>5 hours (classroom based)</i>	<ul style="list-style-type: none"> <li>• Partner search strategies</li> <li>• Creating the project partnership</li> <li>• First contacts with partners</li> <li>• Defining the role of each partner</li> <li>• <i>Practical simulations</i></li> </ul>
<b>Module 5</b>  <b>Financial Planning</b> <i>5 hours (classroom based)</i>	<ul style="list-style-type: none"> <li>• Analysis of the project budget</li> <li>• Eligibility of expenditures</li> <li>• Development of the Financial Plan</li> <li>• <i>Practical simulations</i></li> </ul>
<b>Module 6</b>  <b>Filling in the Application Form</b> <i>5 hours (e-learning based)</i> <i>5 hours (classroom based)</i>	<ul style="list-style-type: none"> <li>• Analysis of the main aspects of the application form</li> <li>• Filling in the Application Form for the submission of European Projects</li> <li>• Project selection criteria</li> <li>• Evaluation of the projects developed</li> <li>• Project approval process</li> <li>• <i>Practical simulations</i></li> </ul>