



Programme

Timetable	Training Modules	Contents
Monday 9:00 – 14:00	Module 1 Introduction to European Union Policies	<ul style="list-style-type: none"> European policies in the field of education, culture, research, and innovation From Policies to funding programmes <i>Practical simulations</i>
Tuesday 9:00 – 14:00	Module 2 European Funding Programmes	<ul style="list-style-type: none"> Information sources on the relevant funding programmes Finding and analysing the information Collection of relevant documents for project planning Checking eligibility criteria <i>Practical simulations</i>
Wednesday 9:00 – 14:00	Module 3 Quality Project Planning	<ul style="list-style-type: none"> The project planning process Formulation of the project idea Creation of the project summary Quality issues related to project planning <i>Practical simulations</i>
Thursday 9:00 – 14:00	Module 4 Partnership Development	<ul style="list-style-type: none"> Partner search strategies Creating the project partnership First contacts with partners Defining the role of each partner <i>Practical simulations</i>
Friday 9:00 – 14:00	Module 5 Filling in the Application Form	<ul style="list-style-type: none"> Analysis of the main aspects of the application form Filling in the Application Form for the submission of European Projects Self-assessment strategies Project selection criteria <i>Practical simulations</i>
Saturday 9:00 – 14:00	Module 6 Financial Planning	<ul style="list-style-type: none"> Analysis of the project budget Eligibility of expenditures Development of Financial Plans <i>Practical simulations</i>